

OFFICE OF THE TRANSPORT COMMISSIONER –CUM- CHAIRMAN,
STATE TRANSPORT AUTHORITY, ODISHA, CUTTACK.

Circular No. 03 of 2023

Sub:- Verification of documents for change of address in respect of a motor vehicle.

Instruction was issued vide Circular No.7 of 2018 and Circular No.06 of 2020 (copies enclosed) regarding procedure to be followed by RTOs while making change of address of a motor vehicle.

For recording change of address under Section 49 of M.V. Act, 1988, owner of a vehicle is required to apply to the Registering Authority (RTO) in Form – 33 along with his identity proof and address proof.

It is noticed that in some cases, application for issue of Tax Clearance Certificate, No Objection Certificate and change of address are being made by persons other than the registered owner which should not be accepted.

At present facility is being provided to vehicle owners to apply for change of address and issue of No Objection Certificate online by Aadhaar authentication and without Aadhaar authentication. In case of Aadhaar Authentication the applicant's credential are verified with UIDAI (Aadhaar Portal) and it is issued in auto approval mode. In case of without Aadhaar Authentication, the applicant is required to visit RTO office for document verification by booking slot.

It is hereby instructed that while processing application from the registered owner of a vehicle for change of address, issue of Tax Clearance Certificate and No Objection Certificate, the RTO shall verify identity and address proof of vehicle owner by verifying documents as provided under Rule – 4 of CMV Rules, 1989 and Rule – 8A of OMV Rules, 1993 to prevent fake transaction and future complicity.

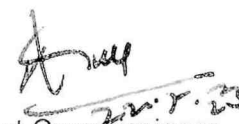
Any deviation to above instruction shall entail disciplinary action against the erring officer.


22.5.23
Transport Commissioner
Odisha

Memo No. 4817/TC

dated 24/05/23

Copy forwarded to All DCTs / All RTOs for information and necessary action.
Copy to Technical Director, NIC, STA for information and necessary action.
Copy to all Senior Officers of STA for information.
Copy to Computer Cell, STA to host in website.


22.5.23
Transport Commissioner
Odisha

OFFICE OF THE TRANSPORT COMMISSIONER –CUM- CHAIRMAN,
STATE TRANSPORT AUTHORITY, ODISHA, CUTTACK.

Circular No. 06 of 2020

Sub:- **Verification of address in respect of other State vehicles.**

It is noticed that other State vehicles are brought into Odisha in the event of change of ownership, change of residence or place of business etc. In such cases the Regional Transport Officers are not making proper verification of documents submitted by the owner of vehicle in support of proof of address before making entry in the Registration Certificate and registration records for which it was found difficult on their part to take any action that may be required under the M.V. Act, 1988 and OMVT Act, 1975 and Rules.

Section 49 of M.V. Act, 1988 provides that :

49. Change of residence or place of business – (1) If the owner of a motor vehicle ceases to reside or have his place of business at the address recorded in the certificate of registration of the vehicle, he shall, within thirty days of any such change of address, intimate in such form accompanied by such documents as may be prescribed by the Central Government, his new address, to the registering authority by which the certificate of registration was issued, or, if the new address is within the jurisdiction of another State, to any registering authority in that State and shall at the same time forward the certificate of registration to the registering authority or, as the case may be, to the other registering authority in order that the new address may be entered therein.

(1-A) The intimation under sub-section (1) may be sent to the appropriate registering authority in electronic form along with the electronic form of such documents, including proof of authentication in such manner as may be prescribed by the Central Government.

(5) On receipt of intimation under sub-section (1), the registering authority may, **after making such verification** as it may think fit, cause the new address to be entered in the certificate of registration.

Provision contained under sub-section (5) of Section 49 of M.V. Act, 1988 enjoin upon the Registration Authority to make verification of address given by the owner of a motor vehicle before making entry in the Certificate of Registration and Registration Records.

It is hereby instructed that before making entry of change of residence or place of business etc. in respect of other State vehicles in the Certificate of Registration and Registration Records, the registered owner shall submit self-attested copy of any one of following documents i.e. Aadhaar Card, Voter ID, Bank Pass Book showing address, Pay slip of State/Central Govt.(if contains address) , ID Card issued by State/Central Govt., Indian Passport as proof of address. The Registering Authority shall invariably make proper verification with original document with self-attested copy submitted by the owner of a motor vehicle regarding proof of address and thereafter may make necessary entry in the registration records to avoid future complicity. Any deviation to above instruction shall entail disciplinary action against the erring officer.

5-10-2022
Transport Commissioner
Odisha

Memo No. *8484* /TC

dated *05-10-20*

Copy forwarded to All DCTs / All RTOs for information and necessary action.
Copy to Technical Director, NIC, STA for information and necessary action
Copy to all Senior Officers of STA for information.
Copy to Computer Cell, STA to host in website.

5-10-2022
Transport Commissioner
Odisha

OFFICE OF THE TRANSPORT COMMISSIONER-CUM- CHAIRMAN,
STATE TRANSPORT AUTHORITY, ODISHA, CUTTACK

CIRCULAR NO. 07 OF 2018

Sub:- Guidelines for recording change of address in the Registration Certificate.

It is noticed that Registering Authorities are insisting production of vehicle for inspection to record change of address in the Certificate of Registration.

In this regard Section 49 (1) of M.V. Act, 1988 provides that if the owner of a motor vehicle ceases to reside or have his place of business at the address recorded in the Certificate of Registration, he shall within thirty days of change of address, intimate such fact to the Registering Authority in Form – 33 along with fee prescribed under Rule 81 read with Rule 59 of CMV Rules, 1989. Change of address can be made within the jurisdiction of Registering Authority where the vehicle is registered or it may be within the jurisdiction of another Registering Authority, as the case may be. Sub-section (5) of Section 49 of M.V. Act, 1988 provides that on receipt of intimation under Sub-section (1), the Registering Authority may, after making such verification as it may think fit, record the new address in the Certificate of Registration.

It is hereby instructed that where change of address is required to be made within the jurisdiction of either original Registering Authority or other Registering Authority within the State, the Registering Authority shall verify proof of address only as provided under Rule – 4 of CMV Rules, 1989 and Rule – 8A of OMV Rules, 1993. In such cases physical verification of vehicle is not required. This shall not be applicable to vehicles registered in other States and removed to Odisha.

The Regional Transport Officers shall follow the above instructions meticulously.

S. 31.12.18
Transport Commissioner
Odisha.

15341
Memo No.LX-01/2018-...../TC

dated 31-12-18

Copy forwarded to Sr. Technical Director, NIC, STA / All D.C.Ts. / All RTOs for information and necessary action.

Copy to Computer Cell to host in the website.

Copy to Guard file.

S. 31.12.18
Transport Commissioner
Odisha.