

ODISHA MOTOR TRANSPORT DRIVER & WORKERS' WELFARE BOARD

Old Office Building RTO-1, AT- Bhoinagar Basti, Acharya Vihar, Bhubaneswar,
Odisha – 751022, Email ID- odwelfareboard@gmail.com.

Letter No. 113 /OMTDWWB

Date- 04.10.2024

TENDER CALL NOTICE FOR HIRE VEHICLE


Sealed quotations/tenders are invited from interest and reputed travel Agencies/Tour Operators or Private Individuals for providing Following type of vehicle (Car)having sitting capacity not more than 05 include Driver, which shall conform to the Terms and conditions (Annexure-A) for official use of the Odisha Motor Transport Driver and Worker's Welfare Board, Bhubaneswar.

Sl No	Type of Vehicle (Car) & Model	Minimum Average Fuel Mileage	Maximum Hire Charges per month (Excluding taxes)
1	Zest/Tigor/Swift Dezire/Xcent/Etios (Petrol), etc. (White color) or any higher make/model	17K.m. / litre	Rs.26,000/-

1. The Service provider shall have a valid OGST registration to participate in the tendering.
2. The Service Provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on Gem platform.
3. The vehicle must be in road worth condition, shall not be more than **03 years old** from the date of initial registration and must have valid registration Certificate, Insurance Certificate, Fitness certificate, pollution Certificate, Valid contract carriage Permit, Proof of up-to-date tax payment etc. Which are mandatory for plying of vehicle.
4. The Driver of the Vehicle must have a valid driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver Should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5000/- (RS FIVE THOUSAND) shall be deposited by the intending bidders in shape of account Payee Bank Draft Drawn in Favour of the **ODISHA MOTOR TRANSPORT DRIVER AND WORKER'S WELFARE BOARD**, payable at **Cuttack** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge excluding taxes should be quoted separately in the general bid information (Excluding fuel and lubricants).
8. In case of same rate of monthly hire charge L1 will be selected basing on latest model & higher make.
9. The Vehicle must achieve a fuel efficiency of minimum average mileage of 17 (Seventeen) Kms per Liter.
10. The Details of the make and year of manufacture of the vehicle, registration NO, proposed hire charge per month Mileage (Kms covered per Liter) and name of the Driver with driving License NO. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender Application Form (Annexure-B).

11. The Quotation completed in all respect should reach the undersigned on or before 22.10.2024 by 4.00P.M and shall be opened on the same day at 4.30 P.M in presence of the bidders or their authorized representative.
12. The application form of quotation/tender containing General Bid Information and Terms and conditions for Hiring of Vehicles etc. will be available in the Office of under sign on payment of Rs.1000/-(ONE THOUSAND) in shape of account Payee Bank Draft Drawn in Favour of the **ODISHA MOTOR TRANSPORT DRIVER AND WORKER'S WELFARE BOARD**, payable at Cuttack during the office hours from 05.10.2024 to 22.10.2024 or can be downloaded from the official website <https://odishatransport.gov.in/> from 05.10.2024 to 22.10.2024. In case the application is downloaded from above website, the applicant shall furnish a non-refundable account payee Demand Draft of Rs.1000(ONE THOUSAND) drawn in favour of the **ODISHA MOTOR TRANSPORT DRIVER AND WORKER'S WELFARE BOARD**, payable at Cuttack along with the tender document.
13. The Vehicle Owner shall have to supply POL during the entire period of contract which will be reimbursable on monthly basis after submission of Logbook as per terms of (Annexure- B).
14. The Authority reserves the right to cancel the tender/quotation or any part of it at any time without assigning any reason thereof.
15. The decision of the tender committee will be final.


By Approval of Member Secretary OMTDWWB
Cum Transport Commissioner
Cuttack


Administrative Officer
OMTDWWB 4.10.24

TERMS AND CONDITION

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contact, shall have all necessary valid my documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, fitness certificate, Valid Contract Carriage permit, Proof of up-to date tax payment etc. and D.L of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3years old from the initial registration and also in good running condition during the period of contract.
11. If the service is found to be unsatisfactory, the client shall given one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, It Shall Be Mandatory Upon Him to Grant One Month Notice Before Such Withdrawal of Service and Termination Of agreement.
13. If the bidder violates any of the terms of contract the Odisha Motor Transport Driver & Workers Welfare Board shall forfeit the entire amount of security deposit.


Seal and Signature of
Administrative officer,
OMTDWWB, Bhubaneswar

GENERAL INFORMATION		
Sl No	Particulars	
1	Name of the Service Provider	
2	Complete Adress	
3	OGST Number	
4	Gem Registration Number	
5	Bank Account No. and IFSC Code	
6	Registration No. Of Vehicle	
7	Year of manufacture	
8	Make and Model	
9	Date of Registration	
10	Name of complete address of the owner of the vehicle	
11	Fitness certificate Validity	
12	Pollution Certificate validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/Address of the Driver	
16	D.L No. and Validity of the D.L of the Driver.	
17	Proposed hire charge of the vehicle per month (excluding fuel cost and taxes)	
18	Rate of fuel consumption/Mileage per litre	
19	Contact Number of the service Provider (Tender/Quotational)	
20	Contact Number of Driver	

“Certified that the information submitted above is true to the best of my knowledge and belief”.

Seal & Signature of
Quotationer/ Tenderer