

ODISHA MOTOR TRANSPORT DRIVER & WORKERS' WELFARE BOARD

(BOARD CONSTITUTED UNDER ODISHA MOTOR TRANSPORT DRIVER & WORKERS' WELFARE SCHEME 2023)

Letter No. XLV- 9316 /2023/

/TC

Date- 27/06.2024

SHORT QUOTATION CALL NOTICE FOR PURCHASE OF LAPTOP, PRINTER & SCANNER

Odisha Motor Transport Driver & Workers' Welfare Board invites sealed quotation from State manufacture and Authorized dealer for Supply and Installation of **one Laptop, one Printer & one Scanner** having the following configuration & as per the terms and condition.

Laptop	
Specifications	Value
Processor	Latest Generation (Processor Launch date not before Year 2023) 64 Bit processor with minimum 12 MB cache, minimum 10 cores support 4.70 Ghz or higher turbo frequency.
Mother board and chipset	Compatible Chipset integrated with the above quoted processor. laptop Motherboard make from the same Laptop OEM with Integrated Discrete TPM 2.0 security.
RAM	8 GB DDR5 (4800 MHz) or higher
RAM upgradability	minimum 2 physical DIMM slots with field replaceable memory. No memory to be soldered onto motherboard, support 64 GB or higher memory upgradability.
HDD	Minimum 512 GB M.2 PCIeNVMe SSD drive
Communication & I/O Ports	Minimum 2 x USB 3.2 Gen1, One USB Type C with video out features, 1 x USB Type C Thunderbolt 4, 1x HDMI 2.0, RJ-45, SD Memory card reader, Universal Audio port Jack, security Lock slot.
Camera	Integrated HD Webcam with physical privacy option
Graphics	Integrated HD Graphics or higher
sound card	High-Definition Audio, Integrated stereo sound. Integrated Dual-array microphones (Noise Canceling)
Display	14" FHD resolution (1920 x 1080) with Anti-Glare LCD
Laptop chassis materials	Mag - alloy/Carbon-fiber/Glass-fiber/ aluminum.

Battery Type	Lithium ion / Polymer battery with minimum 6 Hrs. back up time (Minimum 3 cell 54 WHs)
Weight	Less than 1.50 Kg (including battery)
Wireless & Bluetooth	Integrated wireless supporting 802.11 ax (2x2) network and Bluetooth v5.2 or higher
Power and supply	External, Minimum 65W or higher AC adapter (Type C) of same laptop OEM make
OS/Media and laptop management software (from same laptop OEM)	Factory pre-install Windows 11 professional (64 bit) with latest Service Pack and Preloaded License, Systems Hardware driver should be available in OEM website against the offered model. Laptop Management software (Battery backup management, Hardware diagnostic tool through BIOS and Software that optimizes system performance) and AI-based performance acceleration.
Serviceability	No memory soldered down to board. Wireless card, battery, memory, storage is all field replaceable
Certifications	For OEM: ISO 14001:2004 , ISO 27001 . For the quoted Model : UL, TCO 8.0 EPEAT Gold (India), MIL 810 G/H , FCC ,CE , Energy Star 8.0; quoted model ROHS , Windows and Linux Certification for the quoted Laptop model (not for the series)
Carry Case	Standard Good Quality Carrying Case from same Laptop OEM (Standard or Backpack with OEM Logo)
Warranty	5 Years standard onsite warranty on Laptop Hardware including adapter (3 years on Battery)
Printing Function:	
Print Method:	Heat-Free Technology,
Maximum Print Resolution:	5760 x 1440 dpi
Automatic Duplex Printing:	Yes
Control Panel:	Color LCD Touch Screen (On Deck)
Print Direction:	Bi-directional printing
Print Speeds:	ISO 24734, A4 Simplex (Black / Colour): Up to 17.0 ipm / 9.5 ipm
	ISO 24734, A4 Duplex (Black / Colour): Up to 7.5 ipm / 5.0 ipm

Scanner:

General	
Media Type supported	• Flatbed Image Scanner
Light Source	• LED
Model Name	• Perfection V V39 Scanner (Black)
Series	• Perfection V
Scan Area Size	• 8.5 x 11.7 mm mm
Scan Method	• Fixed document and moving carriage
Scanning Resolution	
Interpolated scanning resolution	• 4800 dpi x 4800 dpi dpi
Selectable Resolution	• 40,800 pixels x 56,160 pixels (4800 dpi) dpi
Optical scanning resolution	• 4800 x 4800 dpi dpi
Scanning Bit Depth	
Mono	• 16-bit input, 8-bit output
Colour	• 48-bit input, 24-bit output
Scan File Format	
Scan file format (MAC)	• YES
Scan file format (Windows)	• JPG, PDF
Connectivity	
Ethernet Support	• No
USB support	• Hi-Speed USB 2.0
Wireless Support	• No
Power And Operating Requirements	
Operating Temperature range	• 10 - 35 degree C
Power consumption (active)	• 2.5 W
Dimensions	
Height	• 39 mm
Width	• 249 mm
Depth	• 364 mm
Weight	• 1.55 kg

The terms and conditions of the contract are as under:

- i. Quotation for the same shall be submitted on or before **03rd July 2024, 4:00 PM.**
- ii. The quotation shall be submitted in prescribed format to **Member Secretary cum Transport Commissioner, Odisha, 6th Floor, Rajaswa Bhawan, Cuttack-753002.** (In person only, Quotation submitted through any other means shall not be accepted.)
- iii. The quotation shall be accompanied with self-affected copies of the following document:
 - a. Valid GST Certificate
 - b. PAN Card

- c. Registration Certificate/ Trade Certificate.
- d. Declaration of Non-Blacklisting as provided in **Annexure – A**.
- iv. Rate of each item shall be quoted as per **Annexure – B**. The rate should be inclusive of tax & including delivery charges.
- v. The agency would be required to deliver items as per the instructions of Odisha Motor Transport Driver Worker Welfare Board. No additional cost will be paid for transportation and logistics services.
- vi. The payment shall be made after delivery of items against workorder issued by the office.
- vii. The agency should quote HP & DELL quality Laptop only.
- viii. The quotation for printer should be of HP & Epson quality whereas scanner should be of Epson quality only.

Yours faithfully

Addl. Commissioner Transport
(Tech.) STA, Odisha, Cuttack

Annexure-A

(On the Letterhead of the Agency)

To,

The Transport Commissioner,
Transport Commissioner Office, Odisha
6th Floor, Rajaswa Bhawan, Cuttack-753002
Government of Odisha

Subject: Non-Black Listing Declaration for selection of agency for purchase of **Laptop, Printer & Scanner** for the functioning of Odisha Motor Transport Driver & Workers' Welfare Board.

I/We, M/s. (Name of the agency), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoters/ partners are not barred or blacklisted by Transport Commissioner Office, Odisha or any State Government or Central Government or any Government agency / Department from procurement process as on the proposal due date.

We undertake that, in the event of us or any of our promoters/ partners being blacklisted / barred at any time post the date of this affidavit, we shall intimate Odisha Motor Transport Driver Worker Welfare Board, of such blacklisting.

Dated this _____ Day of _____.

Name of the bidder: _____

Signature of the Authorised Signatory: _____

Name of the Authorised Signatory with Date and seal: _____

Annexure-B: Format for Quotation Letter

[On the Letter head of the Bidder]

To

The Transport Commissioner,
Office of the Transport Commissioner,
Government of Odisha
6th Floor, Rajaswa Bhawan Cuttack – 753001 (Odisha)

Date:

Sub: Quotation for selection of agency for purchase of **Laptop, Printer & Scanner** for the functioning for the functioning of Odisha Motor Transport Driver & Workers' Welfare Board.

Sir,

1. We undertake, if our quotation is accepted, to commence the services, within the respective times stated in the notice.
2. We agree to abide by this quotation, which consist of our financial offer hereto, for a period of 120 days from the date fixed for submission of the quotation and it shall remain binding on us and may be accepted by you any time before the expiration of that period.
3. We understand that the payments shall be paid by Odisha Motor Transport Driver Worker Welfare Board after delivery of items against workorder issued by the office as per the instruction from the Odisha Motor Transport Driver & Workers' Welfare Board.
4. We abide by the commercial offer/quotation annexed herewith and terms conditions of the Odisha Motor Transport Driver Worker Welfare Board.

Yours faithfully,

(Signature of Authorised Signatory)

(Name, Title, Address, Date)

Annexure-C: Format for Quotation

[On the Letter head of the Bidder]

Date:

Quotation for selection of agency for purchase of Laptop, Printer & Scanner for the functioning for the functioning of Odisha Motor Transport Driver & Workers' Welfare Board.

Format for Laptop

Sr. No.	Make	Model	Unit Rate in Rupees to be charged by the Agency (Including all taxes)	Quantity	Total Price	Remarks (if any)
1						
2						
3						
4						
5						

Format for Printer

Sr. No.	Make	Model	Unit Rate in Rupees to be charged by the Agency (Including all taxes)	Quantity	Total Price	Remarks (if any)
1						
2						
3						
4						
5						

Format for Scanner

Sr. No.	Make	Model	Unit Rate in Rupees to be charged by the Agency (Including all taxes)	Quantity	Total Price	Remarks (if any)
2						
3						

Yours faithfully,

(Signature of Authorised Signatory)

(Name, Title, Address, Date)