

ODISHA MOTOR TRANSPORT DRIVER & WORKERS' WELFARE BOARD
(BOARD CONSTITUTED UNDER ODISHA MOTOR TRANSPORT DRIVER & WORKERS' WELFARE
SCHEME 2023)

Letter No. XLV-9317 /2023/ ITC

Date 27/06.2024

SHORT QUOTATION CALL NOTICE FOR PURCHASE OF DESKTOP

Odisha Motor Transport Driver & Workers' Welfare Board invites sealed quotation from State manufacture and Authorised dealer for Supply and Installation for **two Desktop Computer** having the following configuration & as per the terms and condition.

For Desktop

System Features

Cache Memory	• 4 MB
Processor Name	• Pentium Quad Core
Processor Brand	• Intel
Processor Frequency	• Base Frequency 2.0 GHz, Max Boost Upto 3.2 GHz
Operating System	• Windows 11 Home
Processor Model	• Intel Pentium Silver J5040

Memory

Memory Speed	• 2400 MHz mt/s
Memory Slots	• 2
System Memory	• 8 GB DDR4
Memory Detail	• DDR4

Display

Display Size	• 21.5 Inch
Full HD	• Yes
Display Resolution	• 1920 x 1080 Pixel
Display Type	• Full HD
Other Display features	• 54.6 cm (21.5") Diagonal, Full HD (1920 x 1080), VA, Three Sided Microedge, Anti-glare, 250 nits, 72% NTSC

Graphics

Dedicated Graphic Memory	• NA
Integrated Graphic Processor	• Intel UHD Graphics 605

Webcam

Built-in Webcam	• Yes
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Storage

Storage Interface	• PCIe NVMe
SSD Capacity	• 512 GB

Audio

Other Audio features	• Dual 2 W Speakers
Speaker Output	• 2 W

Optical Drive

Drive Type	• NA
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Power

Power Adapter	• 65 W Smart AC Power Adapter
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Connectivity

USB	<ul style="list-style-type: none">• 1 x SuperSpeed USB Type-A 5 Gbps Signaling Rate, 2 x USB 2.0 Type-A, 1 x SuperSpeed USB Type-A 5 Gbps Signaling Rate
Bluetooth	<ul style="list-style-type: none">• v4.2
Headphone Jack	<ul style="list-style-type: none">• Yes
PCI Slot	<ul style="list-style-type: none">• 2 M.2 (1 for SSD, 1 for WLAN) Expansion Slot
Microphone Jack	<ul style="list-style-type: none">• Yes
Other Ports	<ul style="list-style-type: none">• 1 x RJ-45, 1 x Headphone/Microphone Combo

Network

Wireless	<ul style="list-style-type: none">• Realtek RTL8821CE-M 802.11a/b/g/n/ac (1x1) Wi-Fi
Ethernet	<ul style="list-style-type: none">• Integrated 10/100/1000 GbE LAN

Input Devices

Mouse	<ul style="list-style-type: none">• Wired Mouse
Keyboard	<ul style="list-style-type: none">• HP 310 White Wired Keyboard

Dimensions

Height	<ul style="list-style-type: none">• 380.7 mm
Width	<ul style="list-style-type: none">• 490.3 mm
Depth	<ul style="list-style-type: none">• 204.5 mm
Weight	<ul style="list-style-type: none">• 5.7 kg

Additional Included Software

Security	<ul style="list-style-type: none">• Kensington MicroSaver Lock Slot
Office	<ul style="list-style-type: none">• Microsoft Office Home & Office Edition 2021

Warranty

<ul style="list-style-type: none">• 1 Year HP Warranty and Free Transit Insurance.
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The terms and conditions of the contract are as under:

- i. Quotation for the same shall be submitted on or before **03rd July 2024, 4:00 PM.**
- ii. The quotation shall be submitted in prescribed format to **Member Secretary cum Transport Commissioner, Odisha, 6th Floor, Rajaswa Bhawan, Cuttack-753002.** (In person only, Quotation submitted through any other means shall not be accepted.)
- iii. The quotation shall be accompanied with self-affected copies of the following document:
 - a. Valid GST Certificate
 - b. PAN Card
 - c. Registration Certificate/ Trade Certificate.
 - d. Declaration of Non-Blacklisting as provided in **Annexure – A.**
- iv. Rate of each item shall be quoted as per **Annexure – B.** The rate should be inclusive of tax & including delivery charges.

- v. The agency would be required to deliver items as per the instructions of Odisha Motor Transport Driver Worker Welfare Board. No additional cost will be paid for transportation and logistics services.
- vi. The payment shall be made after delivery of items against workorder issued by the office.
- vii. The agency should quote HP & DELL quality products only.

Yours faithfully

Addl. Commissioner Transport
(Tech.) STA, Odisha, Cuttack

(On the Letterhead of the Agency)

To,

The Transport Commissioner,
Transport Commissioner Office, Odisha
6th Floor, Rajaswa Bhawan, Cuttack-753002
Government of Odisha

Subject: Non-Black Listing Declaration for Purchase **two Desktop Computer** for the functioning of Odisha Motor Transport Driver & Workers' Welfare Board.

I/We, M/s. (Name of the agency), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoters/ partners are not barred or blacklisted by Transport Commissioner Office, Odisha or any State Government or Central Government or any Government agency / Department from procurement process as on the proposal due date.

We undertake that, in the event of us or any of our promoters/ partners being blacklisted / barred at any time post the date of this affidavit, we shall intimate Odisha Motor Transport Driver Worker Welfare Board of such blacklisting.

Dated this _____ Day of _____.

Name of the bidder: _____

Signature of the Authorised Signatory: _____

Name of the Authorised Signatory with Date and seal: _____

Annexure-B: Format for Quotation Letter

[On the Letter head of the Bidder]

To

The Transport Commissioner,
Office of the Transport Commissioner,
Government of Odisha
6th Floor, Rajaswa Bhawan Cuttack – 753001 (Odisha)

Date:

Sub: Quotation for selection of agency for purchase of **two Desktop Computer** for the functioning of Odisha Motor Transport Driver & Workers' Welfare Board.

Sir,

1. We undertake, if our quotation is accepted, to commence the services, within the respective times stated in the notice.
2. We agree to abide by this quotation, which consist of our financial offer hereto, for a period of 120 days from the date fixed for submission of the quotation and it shall remain binding on us and may be accepted by you any time before the expiration of that period.
3. We understand that the payments shall be paid by Odisha Motor Transport Driver & Workers' Welfare Board after delivery of items against workorder issued by the office as per the instruction from the Odisha Motor Transport Driver & Workers' Welfare Board.
4. We abide by the commercial offer/quotation annexed herewith and terms conditions of the Odisha Motor Transport Driver & Workers' Welfare Board.

Yours faithfully,

(Signature of Authorised Signatory)

(Name, Title, Address, Date)

Annexure-C: Format for Quotation

[On the Letter head of the Bidder]

Date:

Quotation for selection of agency for purchase of desktop on for the functioning of Odisha Motor Transport Driver & Workers' Welfare Board.

Sr. No.	Make	Model	Unit Rate in Rupees to be charged by the Agency (Including all taxes)	Quantity	Total Price	Remarks (if any)
1.						
2.						
3.						
4.						

Yours faithfully,

(Signature of Authorised Signatory)

(Name, Title, Address, Date)