

PROCEDURE TO APPLY FOR POLLUTION TESTING CENTRES

Action at Applicant's End

- Step 1: APPLICANT WILL VISIT THE SITE www.parivahan.gov.in FOR ONLINE APPLICATION.
- Step-2: ONLINE SERVICES----->PUC
- Step-3: REGISTER NEW/OLD PUC CENTRE
- Step-4: FILL UP THE ONLINE FORM
- In case of Existing PTC or Renewal of PTC, click on Existing PUC Centre checkbox.
 - In case of New PTC, no need to click on Existing PUC Centre checkbox and pay the fees through online or counter payment at STA.
- Step-5: SUBMIT THE APPLICATION AND GENERATE THE PUC APPLICATION ID. KEEP IT FOR FUTURE REFERENCE.
- Step-6: UPLOAD DOCUMENTS
- Step-7: GENERATE APPLICATION SLIP
- Step-8: CONTACT THE CONCERNED RTO FOR FURTHER PROCESS

Action at RTO's End

- Step-1: PHYSICAL VERIFICATION OF THE POLLUTION TESTING MACHINES AND THE SITE OR VEHICLE ON WHICH THE PTC/PTU IS APPLIED FOR NEW/RENEW.
- Step-2: ENSURE THAT ALL RELEVANT DOCUMENTS ARE UPLOADED IN THE ONLINE APPLICATION BY THE APPLICANT.
- Step-3: PUT THE REMARKS OF THE VERIFYING AUTHORITY AT THE SPACE PROVIDED AT **VERIFICATION REMARK** AND APPROVE/REJECT.

DOCUMENTS REQUIRED

1. **New Application:**

- ID Proof
- **Static Centre/ Mobile Centre**

| For Static Centre | For Mobile Centre |
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| <ul style="list-style-type: none">➤ Land/ Site documents/ RoR➤ Lease Agreement in case of Hire Basis. | <ul style="list-style-type: none">➤ MV documents of the Mobile Van |

- Warranty Certificate
- Calibration Certificate
- Invoice of Equipment
- Fees Rs 2000 per machine
- After approval, Security Money Rs 10,000 per machine

2. **Existing Authorization:**

- ID Proof
- Authorization Certificate
- Annual Maintenance Contract
- Calibration Certificate

3. **Renewal:**

- ID Proof
- Authorization Certificate
- Annual Maintenance Contract
- Calibration Certificate
- Renewal fee Rs 2000 per machine
- Application made after expiry, fine of Rs. 1000 per machine