TENDER CALL NOTICE

No. 14106 Dated. 10.12.2018

Sealed tenders are invited from intending printing presses / other agencies for supply of 3000 (Three thousand) booklets for recording details of Good Samaritans by the Hospital authorities as per following specifications:

1. No to be supplied – 3000 pcs.
2. Each booklet should have 25 sets of formats. Each set will have an original, duplicate and triplicate format.
3. The original one will be of white colour paper, the duplicate copy of yellow colour and the triplicate one of pink colour.
4. Each paper should be of ¼ paper size
5. The original paper details is: Maplitho of 90 GSM
6. The duplicate paper details: Yellow colour : Maplitho of 70 GSM
7. The triplicate paper details: Pink colour : Maplitho of 70 GSM
8. The materials to be supplied to the Odisha Road Safety Society, 7th floor, Rajaswa Bhawan, Po- Chandini Chowk, Cuttack - 753002.

Interested bidders having valid GST No, GST clearance Certificate for the year 2018-19, Valid PAN may participate in the bid process. The bidder must have at least three years experience in printing or supply of printed materials. The last date for submission of the bid is 19.12.2018 up to 1.30 PM. The bids shall be opened on the same day i.e. on 19.12.2018 at 2.00 P.M. The bidders or their authorized representatives may remain present during opening of the tenders. The bid should accompany Rs. Two thousand only as EMD and Rs. Five hundred as tender cost by way of Bank Draft/Bankers Cheque drawn in favour of Joint Commissioner Transport (Road Safety) & Member Secretary, Odisha Road Safety Society, Cuttack payable at Cuttack.

The Tender document can also be downloaded from STA website http://Orissa.gov.in/transport or http://orissatransport.nic.in. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Transport Commissioner-Cum-Chairman,
Odisha Road Safety Society, Cuttack.

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GENERAL INSTRUCTIONS:

1. All correspondence / enquiry in this regard should be made to the following address in writing/ by fax/ post/ courier:

Transport Commissioner -Cum-Chairman,
Odisha Road Safety Society,
7th Floor, Rajaswa Bhawan,
Po. Chandinichowk,
Cuttack-753002
Tel: 0671-2507042
Fax: 0671-2507238
E-mail:- ori-transportcomm@nic.in

2. The successful bidder is to supply and deliver the booklets to the Odisha Road Safety Society, Cuttack within Fifteen days of acceptance of the order.

3. The supplier should submit a sample copy of the booklet within three days of acceptance of the order.

4. Each bidder is required to deposit an earnest money (EMD) of Rs. 2,000/- (Rupees two thousand) only and Rs. Five hundred only as tender cost in the form of a Bank draft/ Bankers cheque drawn from a Nationalized Bank in favour of Joint Commissioner Transport(Road Safety) & Member Secretary, Odisha Road Safety Society payable at Cuttack. The EMD shall be refunded to all the bidders except the selected bidder on finalization of the tender without any interest.

5. The payment will be released after testing of the paper quality as per the tender specification in an approved laboratory.

6. The bidder should submit the valid GST No, GST clearance Certificate for the year 2018-19, Valid PAN from the competent authority along with the tender paper. The bidder must have at least three years experience in printing.

7. A. Each paper should be of ¼ paper size
   B. The original paper details is: Maplitho of 90 GSM
   C. The duplicate paper details: Yellow colour : Maplitho of 70 GSM
   D. The triplicate paper details: Pink colour : Maplitho of 70 GSM

8. The envelope containing EMD, tender cost, required documents as per the tender specifications and the filled -in tender form should be submitted by 1.30 PM on 19.12.2018 in person or through post / courier, which will be opened on the
same day at 2.00 P.M in the O/o Transport Commissioner-Cum-Chairman, Odisha Road Safety Society, 6th Floor, Rajaswa Bhawan, Po- Chandini Chowk, Cuttack-753002 in the presence of the bidders or their authorized representatives if any.

9. All documents submitted should be signed by the firm’s authorized signatory/self attested with seal.
10. Incomplete, illegible, unsealed and unsigned tenders shall be rejected.
11. Submission of more than one tender by the same agency under different names shall be rejected.
12. Bidders giving insufficient particulars are liable to be rejected.
13. Request from the bidder for additions, alterations, modifications and corrections with regard to terms and conditions or rates after opening of the tender shall not be considered.
14. Bidders and their representatives are advised to refrain from contacting or influencing, by any means, the officials relating finalization of tender during the bidding process.
15. Modification of specification or extension of closing date of tender, if required will be made by an Addendum which will be made available in the website http://orissa.gov.in/transport.
16. The tender shall be fully in accordance with the requirement of the general Terms and Conditions.
17. The Transport Commissioner -Cum-Chairman, Odisha Road Safety Society, Cuttack 7th Floor, Rajaswa Bhawan, Po. Chandinichowk, Cuttack-753002 reserves the right to reject any or all of the tenders without assigning any reason thereof.

Transport Commissioner-Cum-Chairman, Odisha Road Safety Society, Cuttack.
**TENDER FORM**

1. Name of the Bidder : 
2. Address for Correspondence : 
3. Telephone No. : 
4. Fax : 
5. E-mail : 
6. Price Quoted :

<table>
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<tr>
<th>Cost per copy (Rs.) including tax</th>
<th>Cost for 3000 copies (Rs.) including tax</th>
<th>Transportation cost (Rs)</th>
<th>Price Quoted For 3000 copies (in Rs) [Inclusive of all Taxes. And transportation cost]</th>
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Signature of the Supplier/Authorized person with seal