PROCEDURE TO APPLY FOR POLLUTION TESTING CENTRES

Action at Applicant’s End

Step 1: APPLICANT WILL VISIT THE SITE www.parivahan.gov.in FOR ONLINE APPLICATION.

Step-2: ONLINE SERVICES→PUCC

Step-3: REGISTER NEW/OLD PUC CENTRE

Step-4: FILL UP THE ONLINE FORM

➢ In case of Existing PTC or Renewal of PTC, click on Existing PUC Centre checkbox.
➢ In case of New PTC, no need to click on Existing PUC Centre checkbox and pay the fees through online or counter payment at STA.

Step-5: SUBMIT THE APPLICATION AND GENERATE THE PUC APPLICATION ID. KEEP IT FOR FUTURE REFERENCE.

Step-6: UPLOAD DOCUMENTS

Step-7: GENERATE APPLICATION SLIP

Step-8: CONTACT THE CONCERNED RTO FOR FURTHER PROCESS

Action at RTO’s End

Step-1: PHYSICAL VERIFICATION OF THE POLLUTION TESTING MACHINES AND THE SITE OR VEHICLE ON WHICH THE PTC/PTU IS APPLIED FOR NEW/RENEW.

Step-2: ENSURE THAT ALL RELEVANT DOCUMENTS ARE UPLOADED IN THE ONLINE APPLICATION BY THE APPLICANT.

Step-3: PUT THE REMARKS OF THE VERIFYING AUTHORITY AT THE SPACE PROVIDED AT VERIFICATION REMARK AND APPROVE/REJECT.
DOCUMENTS REQUIRED

1. **New Application:**
   - ID Proof
   - *Static Centre/ Mobile Centre*

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<th>For Static Centre</th>
<th>For Mobile Centre</th>
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<tbody>
<tr>
<td>➢ Land/ Site documents/ RoR</td>
<td>➢ MV documents of the Mobile Van</td>
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<tr>
<td>➢ Lease Agreement in case of Hire Basis.</td>
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   - Warranty Certificate
   - Calibration Certificate
   - Invoice of Equipment
   - Fees Rs 2000 per machine
   - After approval, Security Money Rs 10,000 per machine

2. **Existing Authorization:**
   - ID Proof
   - Authorization Certificate
   - Annual Maintenance Contract
   - Calibration Certificate

3. **Renewal:**
   - ID Proof
   - Authorization Certificate
   - Annual Maintenance Contract
   - Calibration Certificate
   - Renewal fee Rs 2000 per machine
   - Application made after expiry, fine of Rs. 1000 per machine

   For Static Centre
   - Land/ Site documents/ RoR
   - Lease Agreement in case of Hire Basis.

   For Mobile Centre
   - MV documents of the Mobile Van

   For Static Centre
   - MV documents of the Mobile Van